Governance Board Meeting

One Lakeshore Drive, Suite 2000

Lake Charles, Louisiana 70629

August 6, 2020

MINUTES

I. CALL TO ORDER

Corlissa Hoffoss called the meeting to order at 12:09pm noting that a quorum was

present. The meeting was held via Zoom in order to comply with the Governor’s COVID 19 Phase in plan.

II. ROLL CALL

* 1. Corlissa Hoffoss, appointed by Governor Jindal
  2. Betty Cunningham, appointed by Governor Edwards
  3. William Sommers, appointed by Governor Edwards
  4. Rita Cole, appointed by Allen Parish
  5. Linda Storer, appointed by Beauregard Parish
  6. Aaron LeBoeuf, appointed by Calcasieu Parish
  7. Angela Jouett, appointed by Cameron Parish

Absent:

a. Kristen Cassidy, appointed by Jefferson Davis Parish

EXECUTIVE STAFF PRESENT

a. Tanya McGee, Executive Director

b. Kristen Arville, Executive Assistant

III. INTRODUCTION OF GUESTS

No guests were present at this meeting.

IV. APPROVAL OF MINUTES

Board members received July minutes prior to the meeting. Corlissa Hoffoss informed a correction is needed to the Adjournment section of the minutes. It currently states that Linda Storer motioned. Betty Cunningham actually made the motion. Corlissa Hoffoss requested a motion to approve the July minutes with corrections. Linda Storer motioned and Aaron LeBoeuf second. Minutes unanimously approved.

V. APPROVAL OF AGENDA

Corlissa Hoffoss requested a motion to approve the agenda. Betty Cunningham motioned and Linda Storer second.

VI. BOARD MONITORING

a. Jefferson Davis Parish Appointment

Tanya McGee informed the board that Kristen Cassidy’s first term will expire in

September, she is eligible and has expressed interest in serving on the board for a

second term. A letter will be drafted to the Jefferson Davis Parish Police Jury to

request the appointment of Kristen Cassidy for a second term to the ImCal board.

VII. EXECUTIVE DIRECTOR REPORT

a. End Focus of Grants and Contracts

Tanya McGee presented to the board the Fiscal Year 20/21 Contracts Report. Tanya explained the form is the same as last year with an exception to the FY20 Contract Value column. She explained this was added to show comparison of how the numbers differentiated from last FY20 to the current FY21. Tanya McGee with the boards permission highlighted the contracts which fluctuated in funding of ten-thousand dollars or more. She informed there are no new contracts. Calcasieu Parish District Attorney’s Office contract provides case management support to mental health court. She explained the reason why the contract was cut in half is due to the current district attorney John DeRosier retiring. He signed the contract for the dates that he will be in office. When the new district attorney is elected a new contract will be initiated. Genoa Telepsych and Hayes Advance Practice Registered Nurse contracts were increased. These provide both in-person and telepsyc APRNs and Psychiatrists for the Behavioral Health clinics. The increase was for more prescriber time. The CARC contract also increased. CARC provides vocational rehabilitation services to people that don’t qualify for the supports waiver. This contract is from Louisiana Clinical Services (LCS) it doesn’t come from ImCal’s budget, ImCal only manages this contract. Last year the contract decreased because CARC was not expending all of their funds. ImCal is reinstating the contract back to the original amount. Odyssey House Louisiana currently runs Briscoe and the Sobering and Engagement Center. This contract hasn’t changed, but there was a reduction in a case manager/outreach worker position because this position is funded under the Opioid Response Grant during this contract. The grant is scheduled to end October 1, but ImCal has applied for a no-cost extension in order to reinstate this position. Southwest Louisiana Health and Education Center contract increased due to more community outreach work to meet the requirements for the Substance Abuse Prevention Block Grant and outreach for Suicide Prevention. Both are funded with Federal SAPT funding. Sandra Armer contract decreased, she is a Licensed Clinical Social Worker at ImCal’s Sulphur Clinic. She reduced her hours because she is wanting to retire within the near future. Total contract for FY21 is $4.5 million with $1.7 million in LCS and the rest is divided among State General Fund dollars, Block Grant Funding, and Opioid Grant dollars. Corlissa Hoffoss asked about the increase in the Hayes Medical Director contract. Tanya informed that this contract had a slight increase because Dr. Hayes serves as collaborating physician for the APRNs. The increase in APRN coverage resulted in increase in his collaborating physician duties.

b. Update on ImCal COVID response

Still in Phase 2. Tanya McGee informed the board that she receives a report every other week from the Behavioral Health Division director of how many services are provided via phone, telemed and in person. The target is to have clinical staff conduct sessions either via Zoom or in person and no more than 50% of services can provided via telephone. Tanya McGee is allowing employees to flex their work schedules if needed to accommodate new school schedule set forth by the school boards in the five parish area. She is not allowing employees to home-school their children on ImCal time but allowing for flexibility in work schedules. Tanya also informed the board that ImCal is still providing Behavioral Health Support to Camp Chicot. She is still in regular communication with Region V Office of Public Health and local officials.

c. Deficit Avoidance Plan

Louisiana Department of Health sent a budget cut exercise scenario. Tanya and Chief Financial Officer Melanie Jackson had created impact statements for a reduction of approximately $450,000. The potential reduction would include a vacant part time support position in ImCal’s Developmental Disabilities Division, three beds at Briscoe, and a reduction in the tele psych contracts. This report will be presented to the Division of Administration. Tanya will let the board know if something more comes from this request.

VIII. NEW BUSINESS

Tanya McGee updated the board on the letters to the Corners in the five parish area. She

has only heard back from Cameron Parish. She informed the Board that she will be

reaching back out to each office to follow up and will include the board in this

correspondence. Corlissa Hoffoss asked when the board will meet in person. Tanya

stated she recommends we wait until the Governor moves the state into Phase 3. Tanya

offered for some of the board members to attend in person if they would like, as long as

there no more than ten in the room so we can social distance appropriately.

IX. NEXT MEETING - **September 3, 2020**

X. ADJOURNMENT

Corlissa Hoffoss requested a motion to adjourn the meeting. Aaron LeBoeuf

motioned and Linda Storer second. Meeting adjourned at 12:49pm